



Headteacher: Mr P. A. Swift

Deputy Headteacher: Mrs S. Russell

21st July 2021

Dear Parents, Carers and Year 2 children,

Following a variety of transition projects and time spent in our Quad, we are really looking forward to welcoming our new Year 3 children at the start of the Autumn Term.

Mr Shannon, Miss Berry and Miss Mawdsley are busy organising their classrooms, labelling books and making preparations for Thursday, 2nd September 2021.

In order to make the first day as settled as possible, we ask that children in Years 4, 5 and 6 arrive at the normal time, when doors open at 8:45am, ready for registration at 8:55am.

However, on the first day, our **new Year 3 pupils should arrive on the playground at 9:00am** ready to meet their new teachers. At this time, you will be able to see the door that all Y3 pupils will use to enter and exit the building. In the meantime, these photographs may help:

There is an entry gate on Trevor Drive, one from the park and one from Forefield Lane. Once on the site, there is lots of space for parents to wait with their children.



Initially, all of Year 3 will use Entrance 3 (shown below)



Although we finish at 3:30pm, we anticipate that for the first few days, dismissal will take longer as we get to know family members and you get to know our routines! Children will only be released to a responsible adult and if, for whatever reason, you are running late, a member of staff will wait on the playground with your child before returning to the building and waiting in the School Library. At this point our office staff will contact you by phone if you have not already contacted us.

Forefield Lane, Crosby,
Liverpool, L23 9TJ
Telephone and Fax: (0151) 924 3971
PROUD to be FOREFIELD



**FOREFIELD
JUNIOR SCHOOL**

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Home/School Diaries will be issued in September to aid communication, but please do not hesitate to phone/email the school office if you have any questions or concerns.

Myself and Mrs Russell (our Deputy Headteacher) are also available to speak to parents and (if guidance still permits) you will often see us both in the mornings and after school at the door or on the playground. I'm sure you will get to know us very well over the next four years!

Thank you, in anticipation of your support,

P A Swift
Headteacher

S Russell
Deputy Headteacher